

## Clerical Office Technical Association Scholarship

This is an Endowment Fund. The University will match each donation.

**Purpose:** To assist clerical, office, and technical employee group children and grandchildren in the pursuit of an undergraduate degree at GVSU and to strongly support the mission, vision, and values of our institution.

**Amount:** Each year the amount awarded may differ. The endowment share will be divided equally among all recipients.<sup>1</sup>

**Eligibility:** The applicant must be a child or grandchild of an employee in the COT employee group. This COT employee may either be currently working and has completed a minimum of three continuous years by the application deadline, or a COT employee who has retired from GVSU and is currently receiving GVSU retirement benefits. The applicant must be admitted as a degree seeking student to GVSU and plan to enroll as a full time student for both fall and winter semesters.<sup>2</sup>

**Application/Renewal:** To receive the scholarship the parent or grandparent of the applicant must continue to be a member/retiree of the COT employee group. This scholarship may only be received for a total of 8 semesters or 4 academic years. The applicant must complete the scholarship application annually and return it to the Financial Aid Office/Attn: COT Scholarship Committee, 101 Student Services Building, GVSU by March 1. (Applications are available on the COTA website [www.iammea.org/gvsumop](http://www.iammea.org/gvsumop) .)

**Selection:** The COTA Scholarship Committee will review applicant eligibility and determine awards. The Committee will provide the Financial Aid Office with the list of recipients and the amount of the scholarship.

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<sup>1</sup>Award minimum will be \$100 and the award maximum will be \$2,000 per academic year.

<sup>2</sup>If there are more applicants than can be awarded at the minimum award, the applicants will be selected according to time of service as a COT employee.