

**COTA Meeting
November 12, 2009
302 E DeVos
12:00 p.m.**

Agenda

- I. Call meeting to order
- II. Roll Call
- III. Approval of October meeting minutes
- IV. Treasurers Report
- V. Membership Report
- VI. Grievance Report
- VII. Building Representative Reports
- VIII. Old Business
- IX. New Business
 - a. COTA Luncheon – next years date
 - b. MEA – Marty Lankford (if present)
 - c. Region 9 Report
 - d. MEA Treasurer Training / Tax Exempt / IRS